



# CANADIAN HERITAGE ARTS SOCIETY

The Canadian Heritage Arts Society gratefully acknowledges the Lekwungen speaking peoples (also known as the Songhees and Esquimalt Nations), on whose traditional territory the college stands, and on whose home we learn, create, and perform.

## **Technical details for the CHAS virtual AGM: November 1, 2022, 6:00pm PST, Zoom**

Thank you for your support of the Canadian Heritage Arts Society which provides community engagement in the performing arts and governs the Canadian College of the Performing Arts.

Members of the Society are the Society and your attendance at the AGM is very important to the Board and the activities and health of CHAS.

The Annual General Meeting is an occasion for the Board of Directors to update Members on the successes of the year and the Society's financial position and these are interesting times.

Meeting virtually means the meeting can be open to Members who may be out of town or who may prefer easier or enhanced access but there are technical details that are different than coming to Performance Hall for an in-person gathering.

The meeting: what to expect

- Please sign between 5:45 and 6:00pm to allow for technical complications
- You will land in a waiting room until your registration is confirmed
- Remote meeting etiquette asks that you keep your video on and microphone off unless speaking
- You can expect to see screen shared slides and voting polls
- During the voting polls, non-voting members will be assigned to a breakout room
- The meeting will be recorded to allow for accurate minutes. The recording will be deleted within 7 days.

We look forward to 'seeing' you!



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**The Annual General Meeting of the Canadian Heritage Arts Society.**

**Tuesday, November 1, 2022, 6:00pm PST**

**Location: Zoom - Prior registration required**

**Chair: Roxanne Helme**

**Agenda**

Welcome

1. Determine a quorum and call to order (minimum of 10 members)
2. Motion to approve the agenda
3. Motion to approve the minutes of the Annual General Meeting (AGM) held Thursday, November 16, 2021.
4. Reports:
  - a) Chair, Roxanne Helme
  - b) Treasurer, Derrold Norgaard
    1. That the audited consolidated financial statements for the year ended June 30, 2022 be accepted as presented.
    2. Motion: That KPMG LLP be appointed to perform an audit for the 2022-2023 financial year ending June 30, 2023
  - c) For the Canadian College of Performing Arts, Caleb Marshall
5. Directors for 2022-2023:
  - a) Announcement of mid-term Directors
  - b) Motion to elect Jean Ives and Duncan Low (1 year) and Maia Crockett, Tom Croft, Ingrid Fawcett, All Fowler, Roxanne Helme, and Derrold Norgaard (3 years) to the Board of Directors.
7. Termination
8. Announcements: Appointment to the Honorary Board of Governors



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## Highlights from the Report from the Chair

“It was the best of times, it was the worst of times, it was the age of wisdom, it was the age of foolishness, it was the epoch of belief, it was the epoch of incredulity, it was the season of light, it was the season of darkness, it was the spring of hope, it was the winter of despair.”

-Charles Dickens, A Tale of Two Cities

- This will be our third AGM under the pandemic cloud.
- The graduating class of 2022 began and completed their training in COVID restrictions.
- Enrollment is significantly down and recruitment is a top priority.
- CHAS ended the fiscal year in a deficit position.
- CHAS lost a BC Gaming grant the accounts for nearly half the deficit.
- CHAS has completed negotiation on a ten year lease with St. Mary’s Church.
- The Board has been and is active and loyal in the face of COVID 19 aftershocks.
- The College received a Lieutenant Governor Arts and Music Award, part of the celebration of the platinum jubilee of Her Majesty Queen Elizabeth II

Respectively submitted,

Roxanne Helme K.C., Board Chair



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## CHAS Directors: 2022-2023

**For election:** \* indicates a first time nomination

*Directors offering for election for a one year term that begins November 1, 2021.*

Jean Ives

Duncan Low

*Directors offering for election for a three year term that begins November 1, 2021.*

\*Maia Crockett

\*Tom Croft

\*Ingrid Fawcett

\*Al Fowler

Roxanne Helme

Derrold Norgaard

### **Continuing:**

*Directors beginning year two of a two year term:*

Barbara Greeniaus

*Directors beginning year two of a three year term:*

Kismet Bhandar

Austin Eckert

Randall Mang

### **Retiring:**

Yukari Peerless

Maureen Shaw



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## \*Maia I. Crockett



Maia has been connected to the Canadian College of Performing Arts since enrolling as a student here in 2012. After graduating from the Applied Performing Arts Diploma program in 2016, she worked with the College as an artistic contractor before joining the administrative team full-time in the fall of 2017 as a graphic designer, then executive assistant and I.T. coordinator. During that time, she also worked around Victoria as an actor, projection & sound designer, and stage manager.

While she left the staff in the summer of 2021 for a position with the provincial public service, she continues to hold the work of CHAS and the College close to her heart, and is grateful to be considered for this

opportunity to continue to work to support a welcoming, inclusive, and encouraging atmosphere at CCPA. Maia also currently serves as secretary of the Board of Directors for Impulse Theatre.

## \*Tom Croft



Tom Croft's work experience and background are in banking a real estate and his heart is in creating community.

Tom is well known in Oak Bay as a founding member and active participant in the Community Association of Oak Bay (CAOB). He is also a Member at Large and Past Secretary of Oak Bay Tourism and Member/Past Director/Past President Rotary Club of Oak Bay. Among other projects, Tom participated in the creation of the Peter Pan Spray Park at Carnarvon Park and the Teen Centre at Oak Bay Rec Centre.

Tom Served as a Municipal Councillor in Oak Bay from 2014-2018 which came with appointments to Oak Bay Advisory Design Panel Liaison as well as the Municipal Insurance Association of British Columbia, South Vancouver Island Prosperity Project, and University of Victoria.



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## \*Ingrid Fawcett



Ingrid was raised at the four compass points of North America: California, New York, Mexico and British Columbia, and she has called Oak Bay home for over twenty-five years. Ingrid has spent almost forty years as an Educator spanning the range from elementary, middle, secondary and post-secondary settings. Currently, she is a Principal with the Greater Victoria School District. A supporter of the arts, Ingrid taught High School Theatre, completed her Masters with a focus on Drama in Education and has served with local art organizations including the Oak Bay Community Artists Society and the Victoria Chapter of the Federation of Canadian Artists. Ingrid is an avid hiker and paddler and expresses her gratitude to be a visitor on the traditional territories of the Lək̓ʷəŋən and WSÁNÉĆ peoples.

## \*Albert G. Fowler



Major the Rev. CD2, OMM, AI, is a retired military chaplain and a minister in the United Church of Canada. By avocation he is a military historian and author of *Peacetime Padres*, a history of Canadian military chaplains, 1945-1995.

AI has served in civilian churches in New Brunswick, Ottawa, Kingston and Victoria.

He served for several years on the national executive of the Canadian Authors Association and for the past twenty years has been on the national executive of the Storytellers of Canada- Conteurs du Canada. While serving at Royal Roads Military College, 1990-1993, he set the college up as a military museum.

Pre-Covid, AI and his wife Sheila were helping feed CCPA students and enjoyed the personal connection. They have been pleased to offer the Fowler Family Awards for dance and for the best 5 minute play.



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## Honorary Board of Directors Appointment:

### **James Griffith, BA, M.ED**

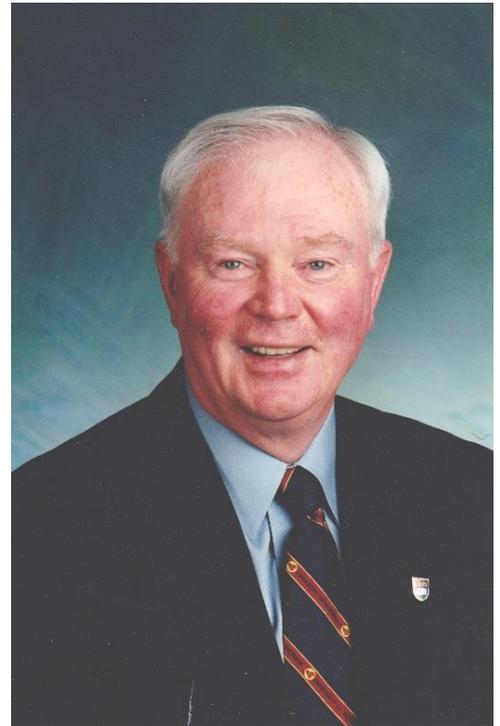
Jim's career focus has always been education and student support. He spent 35 years working in post-secondary education and retired from the University of Victoria as VP Development and External Relations and President of the University of Victoria Foundation.

Before that Jim was Executive Director of Student and Ancillary Services and in 1993-94, he served as UVic's Director of Operations for the Commonwealth Games.

Jim initiated faculty and staff development programs, presented numerous workshops at regional, national, and international levels; and received national recognition awards for his work in the development and promotion of student services. He was a member of many professional organizations and held office in most of them.

Chair of the Board of the Canadian Heritage Arts Society from 1994-99 Jim was involved in the foundation of the Canadian College of the Performing Arts and the establishment of the Legacy Scholarship endowment fund and he continues to support both. He returned to the Board in 2016 for a two year term.

An active community member, Jim has served a variety of associations such as the United Way and Friends of the RBCM.





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## Notice of the Annual General Meeting

The Annual General Meeting of the Canadian Heritage Arts Society (CHAS) will take place on Tuesday, November 1, 2022 at 6:00pm PST on Zoom.

All members are encouraged to attend the annual business meeting of the Society. You are the Society!

Please RSVP by completing registration by 5:00pm PST, November 1, 2022.

A link will be forwarded to you upon verification of membership status.

### Business

- Presentation of annual reports
- Presentation of audited financial statements
- Appointment of auditors
- Election of directors

### Documents

- The Notice, including the agenda and the nominations for election to the Board.
- The minutes of the 2021 CHAS AGM
- The audited consolidated financial statements
- The Annual Report from the Canadian College of Performing Arts

### Membership

Membership in the Society is divided into two classes, voting members and non-voting members. Non-voting members receive all documents and notices but may not vote.

Voting members are Board Directors, Honorary Directors, Founders, CCPA graduates of 2020 and 2021, people who have donated at least \$25.00 between July 1, 2020 and the present, and anyone who has applied to the Board for membership and been approved.

Non-voting members include CCPA students, faculty, staff, and alumni prior to 2020 unless they fit the donor category above.