



# ALUMNI COMPANY GRANT APPLICATION FORM & GUIDELINES

## PURPOSE

To support established and/or emerging College alumni in their creation and further development of new or reimagined theatrical works.

## GOALS

- Foster artistic excellence amongst CCPA alumni.
- Foster growth and shared learning between established and emerging alumni.
- Support new or reimagined theatrical works that add the voices of CCPA graduates to the Canadian theatre landscape.
- To preserve and promote arts and culture and increase public appreciation of the performing arts in Victoria BC through public performances and education.

## GRANT PURPOSE

This grant by The Canadian Heritage Arts Society aims to provide alumni of the Canadian College of Performing Arts with creation and development opportunities for works in progress. The goal is to offer support at integral stages of development for original works or re-imaginings of existing work. These works may focus on specific performing arts disciplines or be multi-disciplinary in nature. In addition to the allotted grant, which may be used towards the cost of travel, accommodation, artist remuneration and any material/technical costs, the Canadian Heritage Arts Society will also provide space for rehearsal, readings or performance, as well as in-house dramaturgical expertise that will support the artist or collective in growing their project. While there is a community engagement aspect to the grant, final public performances of the work are not required; community engagement may take the form of workshops or readings. The aim is to support the chosen project at its current stage and support it to the next level of development. Applicants are encouraged to provide clear and concise plans of what they plan to achieve during this phase of development.

## SPECIFIC ELIGIBILITY CRITERIA

All applicants must:

- Be able to demonstrate how their project supports the above mentioned goals.
- Be a graduate of any program at the Canadian College of Performing Arts.
- Be able to complete their proposed project phase within the months of May-August of the year they are applying for.
- Be willing to engage other alumni in their project.

Be willing to travel to and engage with the community of Greater Victoria, be that through educational workshops, complimentary public performances, readings, or other form of proposed community outreach.

Be open to work within the facilities of the College, which will be made available to the successful applicant. Applicants may make alternate arrangements for other facilities or site-specific locations in Greater Victoria subject to the project's needs, but these should be reflected in the overall budget of the project.

## GRANT AMOUNTS

Grant amounts will be decided on a project by project basis. Applicants are required to specify their financial needs in detail to a maximum of \$20,000.

This can include but is not limited to: artistic contracts, travel, accommodation, per diems, materials, and supplies.

## APPLICATION ASSESSMENT

The written statement, accompanied by the submitted support material (outlined below), forms the basis of assessment for each application. Applications will be evaluated by an assessment panel made up of a minimum of three artistic personnel from the Canadian College of Performing Arts, including at least one College Director. In the event of multiple applications demonstrating strong merit, the selection criteria will focus on those applications that most clearly incorporate alumni and align with the College's strategic priorities outlined in the [Strategic Plan](#).

In preparing their proposal, applicants should consider and discuss how the project fulfills their personal artistic objectives through the pursuit of excellence in each of the three areas of assessment.

The relative weight given to each of these areas of assessment is indicated in the brackets:

**Artistic Achievement (50%)**  
**Community Engagement (25%)**  
**Feasibility (25%)**

## NOTIFICATION

Decisions will be made within six weeks of the application deadline. All applicants will be notified by email. Shortlisted applicants who are not selected will be given the option of having their proposal carried forward for future consideration.

## SUBMISSION DEADLINE

**Application Deadline** January 20, 2019

Applications must be emailed or postmarked no later than January 20, 2019.

Applications may be mailed to **1701 Elgin Road, Victoria B.C. V8R 5L7** or emailed to **production@ccpacanada.com**.

Please indicate "Alumni Company Application" in the subject line or on the envelope.

# WRITTEN STATEMENT

Each applicant must submit the following statement in five parts.

## PROJECT DESCRIPTION

1. Please describe the project for which you are requesting assistance, including:

A brief summary of the project, including title if applicable/determined.

The rationale and objectives underlying the project's artistic choices.

A list of participants, according to area of responsibility for this project. Please make special notice if any of the participants are alumni.

2. Please describe up to three highlights of the project that will impact or contribute to the community and/or broader public.

All projects are devised to involve artists, alumni, audiences and communities. This question encourages the applicant to identify the particular artists, alumni, audiences and communities involved, and to show how the project will offer stimulation and varied forms of both mentorship and engagement. Engagement and mentorship may include performance or other presentation, artistic development, outreach and/or education activity. If the project is a development project, describe its intended impact or contribution in terms of the types of engagement described above.

## APPLICANT PROFILE

3. Please provide a profile of the applicant or applicants, including:

The organization or collective's mandate, mission and values (as applicable) OR an artistic statement/profile from individual artists.

A summary of the applicant's history in creating, developing or producing arts since graduating from the College.

4. Please outline up to three highlights of the applicant's work, including how past work informs the proposed project, where applicable.

## PROJECT SUPPORT

5. Please provide a statement outlining measures taken or planned (subject to receiving the applied for grant) to ensure successful realization of the project, both artistically and financially.

## ADDITIONAL MATERIALS

### PROJECT BUDGET

Please provide a detailed budget outlining all expenses and revenues if any.

### SUPPORT MATERIAL

Please include up to three samples of support material in one of the following formats: DVD, CD, MP3, MP4, internet link, PDF of script or score.

Please provide a brief description of how the support material relates to your project.